<u>RESOLUTION OF 1st IQAC MEETING HELD ON 12th SEPTEMBER,2019.</u>

Internal Quality Assurance Cell (IQAC) THE FIRST MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) (A. Y. 2019-20) Date: 12.09.2019, Time: 11.30 A.M. The following members were present.

1.	Dr. P.K. Nayak, Director	-	Chairman
2.	Dr.I.Mohanty, Professor	-	Convener
3.	All HoDs of depts.	-	Member
4.	Er. A.K.Sahu (Member from the management)	–	Member
5.	Shri C.K. Mishra, A.O	-	Member
6.	Shri A.K.Jena, Senior Security Officer	-	Member
7.	Shri. P.K. Mishra, Senior Accounts Officer	-	Member
8.	Shri. Debabrata Pattanayak, Social Activists	-	Member
9.	Brijesh Suryaprakash Omkar,Student	-	Member
10.	Somesh Som Pattanayak, Student	-	Member
11.	Abinash Sahoo, (Alumni)	-	Member
12.	Sanmaya Ku Muduli(Employer)	-	Member
13.	Sujit Ku Behera, (Industrialist)	-	Member
14.	Pravat Ku Behera- (Stake Holder)	-	Member
15.	Saroj Ku Padhi- (Stake Holder)	-	Member
16.	Dr. Jayashree Singh, Professor	-	Coordinator

Venue: Principal Cabin

AGENDA

1. Framing of Mission, Vision and Core Values of Institution and all Departments

2. Discussion on registration and organization of Alumni Meet

3. Framing of Research policies for promoting research culture and organization of Conferences/Workshop/STTP etc.

4. Planning of Transport facility for non-residential students

5. Planning of NSS activities

- Dr. J.Singh is selected as the Coordinator of IQAC.

- The meeting started on a welcome note by IQAC Coordinator, Prof Dr. J.Singh followed by her Presentation on objectives which include basic purposes, activities, and function of IQAC. The IQAC Coordinator proposed to conduct the IQAC meeting twice in an academic year.

- The Chairperson Dr. P. K. Nayak requested all the members for open house discussion on academic excellence.

- **Agenda 1: Framing of Mission, Vision and Core Values of Institution and all Departments**

- Dr.I.Mohanty Convenor felt that mentoring all faculty members, as well as students, are needed and more experts from outside should be involved in teaching-learning process.

- Mr. Sujit Kumar Behera, Industrialist shared his experiences about quality circle in the industry and expressed those similar quality circles can be formed in each department and support sections of our Institute.

- Mr. A. K,.Sahu, Member expressed that there is no substitute to hard work and it's required to achieve overall development of Institute. Concrete steps and path needed in all direction for achieving quality excellence. So, first Mission and Vision of Institute and departments should be framed for setting quality benchmark.

- **Agenda 2: Registration and organization of Alumni Meet.**

- Dr. P.K.Nayak , pointed out that in addition to the academics feedbacks taken from students, parents and employers, alumni interaction is equally important.

- The teams suggested with the permission of chair to collect the alumni feedback and organize alumni meet

Agenda 3: Framing of Research policies for promoting research culture and organization of Conferences/Workshop/STTP etc.

Mr.S.S Pati H.O.D suggested that research culture should inculcate in academics and Industry Institute interaction is to be strengthened

. Dr. I.Mohanty was of the opinion that academic policies are need to be revised and related activities definitely promoting research culture.

Agenda 4: Planning of Transport facility for non- Dr. P. K. NAYAK, Chairman, IQAC and all head of departments informed that non-residential students have a problem about traveling to reach campus on time due to poor public transport service. The suggestion of transport facility is preferably Bus service and agreed by all the members.

Agenda 5: Planning of NSS activities The Chairperson had decided, to conduct NSS activities in near future namely Tree Plantation, Blood Donation Camp and Road Safety program on the basis of suggestions from all the Committee members.

The conclusions of the meeting and proposed action plan (March'19 – September'19): 1. Framing of Mission, Vision and Core Values of Institution and all Departments 2. It is planned to conduct 'Alumni Meet' yearly and decided to register Alumni Association 3. It is decided to conduct First National Conference on topics which include Design, Manufacturing, Simulations and Modeling for the Mechanical department to promote research culture.

- The resolution copy of IQAC shall be uploaded to the college website.

- Annual reports will be sent in due time to NAAC.

- The innovative practices, sports activities, extension activities, research collaboration development in the advance technologies etc, shall be updated through IQAC cell.

- Other relevant data and work shall e executed by the IQAC cell like;

   i. Processing of permanent affiliation status from BPUT, Odisha.

   ii. Accreditation by NBA, AICTE, New Delhi.

   iii. ISO9001: 2008 CERTIFICATION.

   iv. Ranked A among India's best engineering colleges 2014, survey by careers 360(OUTLOOK GROUP).

   v. Apply for grant to MSME under the scheme of SMES under IC.

   vi. Apply for grant to DST, Govt. of India under different schemes of education.

   vii. Hosting seminar under different ISTE of the state.

   viii. Signing MOUs with different organizations and educational institutions for the purpose of training, research and education.

   ix. To run the program of INFOSYS CAMPUS CONNECT.

   x. To run the program of MISSION-10X sponsored by WIPRO.

   xi. To start a centre of excellence of IBM.

   xii. To run the programme of TCS academic interface programme centre.

   xiii. Foreign

   xiv. university collaboration.

   xv. To create an eco-friendly environment to study.

   xvi. To impart open learning system with due approval from competent authority.

   xvii. To obtain approval for university status.

ACTION TAKEN FOR THE YEAR 2019-20

- The resolution copy of IQAC is uploaded to the college website.

- Annual reports has been sent in due time to NAAC.

- Different innovative practices, sports activities, extension activities, research collaboration development in the advance technologies etc, have been updated through IQAC cell.

- Applications have been submitted for grant to DST, Govt. of India under different schemes of education.

- Initiatives have been taken for centre of excellence.

<u>RESOLUTION OF 2nd IQAC MEETING HELD ON 25th February,2020.</u>

Internal Quality Assurance Cell (IQAC) THE FIRST MEETING OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) (A. Y. 2019-20) Date: 25.02.2020, Time: 11.30 A.M. The following members were present.

1.	Dr. P.K. Nayak, Director	-	Chairman
2.	Dr.I.Mohanty, Professor	-	Convener
3.	All HoDs of depts.	-	Member
4.	Er. A.K.Sahu (Member from the management)	–	Member
5.	Shri C.K. Mishra, A.O	-	Member
6.	Shri A.K.Jena, Senior Security Officer	-	Member
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16.	Dr. Jayashree Singh, Professor	-	Coordinator

Venue: Principal Cabin

AGENDA

1. Review of minutes of 1st IQAC Meeting
2. Action taken report on the decisions of the previous meeting
3. To work out the mechanism for ensuring timely, efficient and periodic progressive performance of academic, administrative, research and extension activities on regular basis.
4. To decide about First National conference for Computer Engg. Department
5. To strengthen the Industry-Institute Interaction through Collaboration, Membership & MoU's
6. Strengthening of student associations and their participation in National Technical Events
   To decide incorporate extension activities under the program of NSS "Techno-Social Excel

- Agenda1:

- Review of minutes of 1st IQAC Meeting The minutes of the meeting held on 12/09/2019 are approved by the Council.

- Agenda 2: Action taken report on the decisions of the previous meeting 1st IQAC Meeting

- Sr. No. Recommendation given by IQAC Committee Action Taken for Implementation & Outcomes 1. Mission, Vision and Core Values of Institution and all Departments The Vision, Mission, and Core Values statements of Institution and Departments are finalized in the month of April to June 2016. The statements are approved by members of Management.

- 2, Registration and organization of Alumni Meet 1 st Alumni Meet was organized on 19/12/2019 and 129 alumni attended the meeting. The alumni designated the office bearers of the association. It is decided to register alumni association at the earliest.

- National workshop on " Solar PV maintenance design and installation between 30 to 31st October-2019 by Electrical Department

- National workshop on Additive manufacturing and 3D printing on 21-10-2019 by Mechanical Department

- National workshop on Augmented reality welding technology on 22-10-2019 by Mechanical Department

- National seminar on behavior of shallow strip foundation on granular soil under essentrically inclined load on 2-11-2019 by Civil Department etc

- 4. Planning of Transport facility Hire contract for two vehicles(6 +1 seater capacity each) sanctioned by the members of Management and vehicles started the service from 27th Nov 2020.

- 5. NSS activities Activities like Tree plantation (1/07/2019), Blood Donation Camp (13/08/2019),

- Road Safety program (19/01/2020) etc. successfully conducted under NSS "Techno-Social Excellence"

Agenda 3: To work out the mechanism for ensuring timely, efficient and periodic progressive performance of academic, administrative, research and extension activities on regular basis Dr. P.K.Nayak Chairman of IQAC is emphasized on academic mechanism required for efficient and periodic progress. All committee members discussed the current status of administrative processes and recommended strongly the decentralization of academics and administrative activities. Members also stressed on enhancing teaching-learning process in various departments. Guardian faculty members need to attend personal problems of students along with their academic problems. The members suggested designating Deans and functioning heads for Academics, Administrative, Students Affairs and Research and Development committees.

Agenda 4: To decide about First National conference for Computer Engg. Department To continue the research culture, Chairperson and Coordinator proposed to organize 2nd Institutional and 1st Computer Engineering department's National Conference before the committee. Committee agreed to organize 1 st National Conference in Computer Engineering Department.

Agenda 5: To strengthen the Industry Institute Interaction Committee recommended increasing the frequency of Industrial visits, Expert lectures, Industrial exposure training from Industry persons, Membership & MoU's to explore the various practical aspects of industrial development to the students.

Agenda 6: Strengthening of students associations and their participation in National Technical Events
The Chairperson discussed the various aspects of strengthening of Students Association and Club

a ctivities to promote their participations in technical events

Agenda 7: To incorporate extension activities under the program of NSS Mr. Nanasaheb Gadhave, President of Alumni Association suggested organizing more extracurricular activities under NSS Club. All Committee members decided to plan more activities in National Social Scheme Special Camp such as Awareness about Digitization, Water harvesting, SWACH BHARAT ABHIYAN etc. The conclusions of the meeting and proposed action plan (September'19– March'20): 1. It is decided to formulate Deans and functional heads for Academics, Administrative, Student Affairs and Research & Development (Dean Academics, Dean Administration, Dean Students Affairs and Dean R&D). 2. It is decided to conduct Second Institutional and First National Conference for Computer department on topics such as Cloud Computing, Internet of things, Networks and Communications and some recent advancement in embedded, computer Graphics etc. for promoting research culture. 3. Planning of more Industrial visits, Expert lectures, and Industrial exposure training to students. 4. It is decided to continue the participation of students in upcoming National technical events . Go-kart racing under Automotive Club, ROBOCON for strengthening of students associations. 5. It is decided to plan more activities under National Social Scheme Special Camp. Prof. Dr.J.Singh, IQAC Coordinator informed the date for the next meeting and it is unanimously decided in the third week of May 2020. The meeting ended with a formal vote of thanks ..

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