



SYNERGY INSTITUTE OF ENGINEERING AND TECHNOLOGY

ENTREPRENEURSHIP DEVELOPMENT CELL

The EDC meeting for academic year will be conducted in Director's chamber on 07/09/23 at 12.00pm. All members are informed to attend the meeting without fail.

The agenda of the meeting are as follows:

Agenda

1. Upcoming EDC activities.
2. Quarterly action plan development.
3. Miscellaneous.

Kalpanababu
Coordinator, ED Cell



SYNERGY INSTITUTE OF ENGINEERING AND TECHNOLOGY

ENTREPRENEURSHIP DEVELOPMENT CELL

Minutes of Meeting Entrepreneurship Development Cell-2023-24

A meeting of the Entrepreneurship Development Cell was convened on 07.09.2023
Dr. P.K.Nayak, Director presided over the meeting.

Members present

Dr. P.K. Nayak, Director	-	Chairman
Mrs. Kalpana Sahu, AP,Mgnt	-	Convener
Mrs Chandana Subudhi, AP, ME	-	Member
Mrs. Sunita Panda, AP, CSE	-	Member
Mr. R.K.Mahanta, AP,EE	-	Member

Matters discussed

Following points were discussed

SL. No	Points Discussed	Target Date	Responsibility
1	To organize various programmes for students as well as to participate in different programmes.	Within one week	Mrs. Kalpana Sahu, AP, Mgnt
2	Idea Evaluation for MSME Idea Hackathon 3.0	15/09/23	Mrs. Kalpana Sahu, AP, Mgnt
3	To contact Sector expert, Entrepreneur, Banker and Representative from the host institute For MSME Idea Hackathon 3.0	12/09/23	Mr. R.K.Mahanta, AP,EE
4	To plan for Start Up Yatra Van Camp.	25/09/23	Mrs. Sunita Panda, AP, CSE
5	To make a list of students those who will pitch their ideas	25/09/23	Mrs Chandana Subbudhi, AP, ME



DIRECTOR

Copy to CMT/All HODs for circulation among ED Cell members



SYNERGY INSTITUTE OF ENGINEERING AND TECHNOLOGY
ENTREPRENEURSHIP DEVELOPMENT CELL

The EDC meeting for academic year will be conducted in Director's chamber on 11/08/22 at 4.00pm. All members are informed to attend the meeting without fail.

The agenda of the meeting are as follows:

Agenda

7. Upcoming EDC activities.
8. Smooth Conduct of virtual meet.
9. Miscellaneous.

Kalpanababu
Coordinator, ED Cell

Copy to:
DIRECTOR
CMT
All HODs for circulation among ED Cell members



SYNERGY INSTITUTE OF ENGINEERING AND TECHNOLOGY

ENTREPRENEURSHIP DEVELOPMENT CELL

Minutes of Meeting

The Session started by the welcome address by Ms Kalpana Sahu, Co-ordinator, ED Cell to all members who attended the meeting.



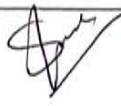

The Co-ordinator updated EDC Members. The Co-ordinator –ED Cell apprised the committee Members on the planned activities to be organized during the semester and also discussed the action plan for the coming activity.

Members present

Dr. P.K. Nayak, Director	-	Chairman
Mrs. Kalpana Sahu, AP,Mgnt	-	Convener
Mrs Chandana Subudhi, AP, ME	-	Member
Mrs. Sunita Panda, AP, CSE	-	Member
Mr. R.K.Mahanta, AP,EE	-	Member

Matters discussed

Following points were discussed

SL .No	Points Discussed	Target Date	Responsibility	Signature
1	Contact the Resource persons for celebration of World entrepreneurs Day on 21/08/24	15/08/22	Mrs. Kalpana Sahu,AP,Mgnt	
3	Contact the Resource persons for celebration of World entrepreneurs Day on 21/08/24	15/08/22	Mr. R.K.Mahanta, AP,EE	
4	Create the link,design the page and wide circulation.	18/08/22	Mrs. Sunita Panda, AP,CSE	
5	Ensure the participation of students as 21 st August is on Sunday.	20/08/22	Mrs Chandana Subbudhi,AP,ME	


Director



SYNERGY INSTITUTE OF ENGINEERING AND TECHNOLOGY

ENTREPRENEURSHIP DEVELOPMENT CELL

The EDC meeting for academic year will be conducted in ED Cell on 22-06-2021 at 4.00pm.

All members are informed to attend the meeting without fail.

The agenda of the meeting are as follows:

Agenda

4. Upcoming EDC activities.
5. Smooth Conduct of virtual meet.
6. Miscellaneous.

Lalpanabahu
Coordinator, ED Cell

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DIRECTOR

CMT

All HODs for circulation among ED Cell members



SYNERGY INSTITUTE OF ENGINEERING AND TECHNOLOGY

ENTREPRENEURSHIP DEVELOPMENT CELL

Minutes of Meeting Entrepreneurship Development Cell

A meeting of the Entrepreneurship Development Cell was convened on 22-06-2021 Dr. P.K.Nayak, Director presided over the meeting.

Members present

Dr. P.K. Nayak, Director	-	Chairman
Mrs. Kalpana Sahu, AP,Mgnt	-	Convener
Mrs Chandana Subudhi, AP, ME	-	Member
Mrs. Sunita Panda, AP, CSE	-	Member
Mr. R.K.Mahanta, AP,EE	-	Member

The Session started by the welcome address by Ms Kalpana Sahu, Co-ordinator, ED Cell to all members who attended the meeting.

The Co-ordinator updated EDC Members. The Co-ordinator -ED Cell requested the members as it is going to be tough to conduct program for a week.

Matters Discussed

SL .No	Points Discussed	Target Date	Responsibility	Signature
1	Plan to organize webinar on Time Management	28-06-21	Mrs. Kalpana Sahu,AP,Mgnt	
2	Plan to organize Role Of Ethics and Values in Human Life	28-06-21	Mr. R.K.Mahanta, AP,EE	
3	Plan to organize Schemes of MSMEs	28-06-21	Mrs. Sunita Panda, AP,CSE	
4	Plan to organize Gender Equality	28-06-21	Mrs Chandana Subbudhi,AP,ME	
5	Plan to organize Stress Management	28-06-21	Mrs. Kalpana Sahu,AP,Mgnt	

Director